



Bolivar County Community Action Agency, Inc. Elnora Littleton, Executive Director

Eastgate Center, Suite 120 Head Start/ Early Head Start Director

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 **TO:** GENERAL PUBLIC

 **FROM:** Dr. Regina Spivey, Human Resources Director/Trainer

 **RE:** **JOB VACANCIES**

 **DATE:** May 21, 2021 **(Run Dates: 05/26 & 06/02/21)**

 Bolivar County Community Action Agency, Inc. has the following job openings:

 **CSBG/LIHEAP SOCIAL WORKER (2)**

 Plans and implements the activities of the CSBG/LIHEAP programs in accordance with the Division of Community Services guidelines as directed by the Program Director.

 Case Management, Interviews, Assessments, Monitors and Excellent Customer Service.

* BS Degree in Social Work or a Related Field.

 **FAMILY SERVICES LICENSED SOCIAL WORKER (1)**

 Plans and implements the activities of the department along with parent activities and training designed to enhance family support and advocacy as directed by the Department Director.

* BS Degree in Social Work or a Related Field.
* MS License Required and one (1) years’ experience working with families.

 **Bolivar County Head Start/Early Head Start Program - Rosedale Center**

 **EARLY HEAD START CAREGIVER (1)**

Provides a comprehensive program of guidance, direction and meaningful classroom experience designed to meet the individual needs of each student in accordance with ACYF and Early Head Start Performance Standards.

* A.A. Degree in Early Childhood Development or a related field and experience working with young children.

 **Must be able to pass a criminal background check, physical and drug screen.**

 **DEADLINE TO APPLY**

 Please submit a cover letter of interest, resume and three (3) professional references via email to: ***rspivey@bolivarcaa.org***. ***The deadline to apply is June 9, 2021***.